

**VIRGINIA BOARD OF COUNSELING  
INFORMAL CONFERENCE COMMITTEE  
MINUTES**

**CALL TO ORDER:** An Informal Conference Committee ("Committee") of the Board of Counseling ("Board") convened on November 17, 2011, at 11:12 a.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia, Training Room 1.

**MEMBERS PRESENT:** Johnston Brendel, Chair  
Charles McAdams

**STAFF PRESENT:** Patricia Larimer, Deputy Executive Director-Discipline  
Catherine Chappell, Deputy Executive Director-Licensing  
Peter Oppen, Adjudication Specialist, APD  
Jennifer Lang, Administrative Assistant

**MATTERS SCHEDULED:** Chaniece Winfield, LPC Applicant

**DISCUSSION:** Chaniece Winfield appeared before the Committee in person in accordance with a Notice of the Board dated September 30, 2011, to consider her registration of supervision and to inquire into allegations that grounds exist to deny her application. Ms. Winfield was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Ms. Winfield.

**DECISION:** Upon a Motion by Dr. McAdams and duly seconded by Dr. Brendel, the Committee made certain Findings of Fact and Conclusions of Law, and voted to approve Ms. Winfield's registration of supervision.

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Johnston Brendel, Chair

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Date

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Patricia Larimer, Deputy Executive Director

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Date